

## **PTA Meeting Minutes September 5, 2007.**

**Members present:** Charles Barton, Colette Black, Amanda Daley, Roland Daoust, Jenny Dooley, Dovia, Vivian Tuyet Duoy, Linh Tuyet Han, Zebrina Harris, Bae Min Ju, Delma Kim, Susan Kim, Santha Kumar, Christine Lauhoff, Gerlina Long, Mary Lower, Thanh McGrain, Zanna McKay, Back Mia, Julie Moraes, Ngo Tien Nhan, Danh Kim Thi Nguyen, Quoc Pham, Simran Rajpal, Tieu Ryan, Jim Scorgie, Lee Jeong Sun, Sabina Go Tio, Mai Ling Trang, Wendy Tseng, Julie Wakefield, Debbie Webb, Shujywan Weng, Linda Woodring, Ivy Yang, Myung Heui Yu.

1. The meeting opened with all 36 people introducing themselves to the group.
2. It was motioned by Julie Wakefield and seconded by Julie Moraes that we approve the minutes of the previous meeting with corrections.
3. Julie Wakefield was elected Vice President and Quoc Pham Treasurer both by acclamation.
4. PTA is planning to sponsor a Coffee Morning and social group activities this year. The date and time of the first Coffee Morning is October 19<sup>th</sup> 8:15am in the Cafeteria. We want to provide opportunities for networking and relationship building. This meeting will take place once a semester so parents can gain a better understanding of the workings of the school. We will need translators to help with this effort. We'd like to see support groups by language formed out of these meetings.
5. Teacher's Day will be November 20<sup>th</sup>. Delma and Julie Wakefield have volunteered to help with elementary celebration as well as, work along side Middle School and High School student council to complete preparations before the start of the MRISA Sports exchange in November.
6. The letter about the PTA dues will be sent by September 22<sup>nd</sup> the packet will also contain information about the PTA.

7. Our PTA Volunteer coordinator Julie Moraes circulated a sign up sheet with a complete list of all the different areas where parents can participate in the life of the school. The task will be to keep parents informed and involved. This form is widely available to facilitate participation.
8. The Head of School thanked everyone for the warm welcome that they were shown. He reported on the progress with the athletic field and the planned move of grades 4 and 5. The annual Strategic Planning meeting will be held November 14<sup>th</sup> and 15<sup>th</sup>. The school is undergoing a full administrative reorganization with teachers becoming department heads. The school is fully accredited by Western Association of Schools and Colleges and their Visiting Committee will be at the school mid-year.
9. The Elementary Principal reported: on the Family Picnic and Back to School Night. Photo Days will span over 3 days this year from the 10<sup>th</sup> to the 13<sup>th</sup> due to the increase in school population. Elementary Parent Conferences will be held on September 26<sup>th</sup>. There will be no school for elementary children on that day. The annual Art Bazaar on November 10<sup>th</sup> is looking for volunteers and new vendors please contact Julie Moraes or Mary Lower about this.
10. The MS-HS Principal reported on: the planned MS-HS Back to School Evening on the 11<sup>th</sup> and the publication on the News Letter as well as the new Hand Book. Edline will contain more information this year and will be updated at the beginning of each month. Parent/Teacher Conference Day is from 08:00 to 15:00 hrs on October 30<sup>th</sup>. Community Action Plan this year will stress service oriented projects
11. Next meeting: Wednesday, October 3, 2007 at 2:15 pm Room A202: Ivy yang and Delma are providing the snacks.

Roland Daoust PTA Secretary.