



SAIGON SOUTH INTERNATIONAL SCHOOL

Saigon South Parkway, Tan Phong Ward, District 7
Ho Chi Minh City, Vietnam
Tel: (84 8) 413-0901 Fax: (84 8) 413-0902
Email: admissions@ssischool.org
Website: www.ssischool.org

SCHOOL RECORDS RELEASE FORM

DIRECTIONS TO THE APPLICANT/PARENT:

Please complete this Records Release Form and give it to your current principal or counselor. Your school will then give you sealed documents or forward your records to Saigon South International School.

Name _____
Last First Middle

Grade _____ (last/currently attended) Birthdate _____

I authorize _____ to release and send copies
Name of Current School

of the following documents to Saigon South International School, Admissions Office.

Parent or Guardian's signature

Date

Please note that a student's application is not complete until an official transcript is received.

DIRECTIONS TO THE SENDING SCHOOL

Please include the following documents if available:

- Official transcript* including standardized achievement, intelligence and aptitude test scores, and an explanation of your grading system.
- Health Records/Immunization Record
- Teacher and/or Counselor observations and comments or Recommendation
- Results of any special academic or psychological evaluation with documentation of Special Needs and copy of IEP
- Record of extracurricular activities